

# **CDE Questions & Answers condensed version**

This is a condensed list of answers to questions received about the Consumer Directed Employer. For full version see: <https://www.dshs.wa.gov/altsa/stakeholders/consumer-directed-employer-materials-and-resources>

## **Consumer Directed Employer (CDE):**

- State legislature passed ESSB 6199 in 2018 mandating creation of a CDE
- Consumer Direct Care Network of Washington (CDWA) is the contracted vendor who will become the CDE and legal employer of Individual Providers (IPs) in 2021
- CDWA provides IPs one place for all administrative needs (payroll, taxes, tracks training & certification, track background checks)
- CDWA will remove administrative IP related work from case managers; affords case managers more time with clients and case management related tasks

## **Client Participation (a.k.a. Client Responsibility):**

- Client income eligibility determines clients monthly participation towards the cost of their Medicaid services (DDA clients do not pay client participation)
- Clients will pay their participation directly to CDWA instead of the IP, regardless of their relationship
- CDWA will pay IPs for all hours worked; CDWA will collect the client's responsibility after IP services have been provided
- CDWA will work with clients who are having challenges paying their responsibility, but may eventually stop services if the client does not pay their portion

## **Carina/Home Care Referral Registry (HCRR):**

- Carina will continue to be an online database available for matching clients and IPs
- CDWA will have staff who will assist clients and IPs with using Carina and matching client needs to available providers

## **Clients and Individual Providers (IPs):**

- Clients will continue to select, direct, and dismiss their individual providers
- CDWA will be responsible to work with clients to assign caregiving tasks and hours to their IPs based on the plan of care, including nurse delegation
- CDWA will provide training to clients regarding the transition to CDE
- Clients can choose in-home care from an IP through CDWA or, through a Home Care Agency
- CDWA will have a call center and dedicated Service Coordinators to communicate with clients and IPs, help with the hiring process, and resolve escalated problems

## **Individual Provider Employment:**

- Qualified IPs, in good standing with their credentials, with active authorization to provide services to DSHS clients will become employees of CDWA and will complete a hiring process with CDWA

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- IP wage, background check, training, certification requirements, and Work Week Limits remain same
- DSHS and CDWA will pilot the changeover to CDE with a small group of IPs prior to the broader rollout
- The IOne system will go away after all IPs are converted to the CDE; CDWA will manage IP payroll

### Case Management:

- AL TSA and DDA leadership are committed to retaining staff whose work is affected by CDE implementation
- Caseloads are not anticipated to increase as a result of CDE implementation
- Authorizations for the total number of eligible hours will be made to the CDE rather than to the IP(s)
- The CDE will be responsible to sign the DDA Person Centered Support Plan (PCSP) or, the AL TSA Service Summary
- CDWA will have a call center and Service Coordinators to communicate with case management as needed

### Electronic Visit Verification (EVV):

- CDWA will implement the Electronic Visit Verification (EVV) system for IPs
- **IPs who live with the client** to whom they provide services will **not be required to use EVV** for clocking in/out and capturing location of services. Instead these IPs will report their hours and tasks worked on a weekly basis
- **IPs working for a client they do not live with, will use EVV** to record hours/services provided including clocking in/out and recording tasks performed
- IPs with more than one client in a home can only be on the clock for one client at a time